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| Parks Comm. Use | |
| Approved _____ | |
| Denied _____ | |
| Signed _____ | Date _____ |

Town of Seymour Parks Commission



Field Use Application - Please Print (Updated August, 2012)

Date of Application: _____ Organization: _____

Name of Applicant: _____ Address: _____

Phone No.: _____ Email Address: _____

Person responsible for event & phone number (if different from above)

Name: _____ Phone No.: _____ Email: _____

Location of Event (Check one)

- | | | |
|--|--|--|
| <input type="checkbox"/> Chatfield School | <input type="checkbox"/> Seymour High School | <input type="checkbox"/> Seymour Middle School |
| <input type="checkbox"/> Chatfield Park | <input type="checkbox"/> Sponheimer Field | <input type="checkbox"/> Baseball Field |
| <input type="checkbox"/> Chat. Park Pavilion | <input type="checkbox"/> Sub Varsity Field | <input type="checkbox"/> Soccer Field |
| <input type="checkbox"/> Bungay School | <input type="checkbox"/> Gesek Field | <input type="checkbox"/> Softball Field |
| <input type="checkbox"/> Community Center | <input type="checkbox"/> Softball Field | |
| <input type="checkbox"/> French Mem. Park | <input type="checkbox"/> DeBarber Field | <input type="checkbox"/> Gary Park |
| <input type="checkbox"/> Broad St. Park Gazebo | <input type="checkbox"/> Tennis Courts | <input type="checkbox"/> Baseball Field |
| <input type="checkbox"/> Matthies Field | | <input type="checkbox"/> Soccer Field |
| <input type="checkbox"/> Sochrin's Pond Park | | <input type="checkbox"/> Pavilion/Playground |
| <input type="checkbox"/> Sochrin's Park Pavilion | | |
| <input type="checkbox"/> French Park Tennis Courts | | |

Type of Event (Check one) Baseball Softball Soccer Other
 Football Special Event Tennis

Description of event/activity: _____

Date(s) Requested: _____ Hours: _____ to _____

Please read the following rules & procedures for use of Seymour parks

- 1.) Seymour school teams & groups have first priority on town fields.
- 2.) Seymour based teams or groups which are not affiliated with schools have next priority.

(Continued on back)

- 3.) Out of town teams or groups have lowest priority.
- 4.) Proper supervision and clean up is the responsibility of the permit holder.
- 5.) All Seymour parks are closed 30 minutes after sundown.
- 6.) Alcoholic beverages are not allowed.
- 7.) All groups using the parks must have adequate insurance and must name the Town of Seymour as an additional insured.
- 8.) In the event of sprinkler malfunctioning, light failure, or other unforeseen circumstance, please call the Seymour Police Department at 203 881-7600.
9. Email address must be on application as confirmation of permits is done by email.
10. If at all possible, one week prior to the start of your season, applicant must send the parks commission the actual usage per field. If not, actual usage document must be sent ASAP.
11. Sanitary facilities will be available from April 1 to October 31.

Fee Schedule*

***All fees are to be paid by check via U.S. Mail no later than the first day of the season, event, or clinic/camp payable to: Seymour Parks Commission, Town Hall, 1 First Street, Seymour, Conn. 06483**

1. Out of town players that play on a Seymour team are assessed a \$10 fee (per player).
2. Out of town teams that use Seymour fields are assessed \$250 per team.
3. Out of town groups using our picnic pavilions are assessed \$200 per group.
4. Clinics/Camps that use Seymour fields are assessed a fee of \$250.
5. Payment must be received prior to the start of your season, event, or camp/clinic.
6. Is your organization recognized as tax exempt by the IRS? Please circle one: **Yes** or **No**
 - If Yes, please attach a copy of the determination letter with your application or a copy of the check payable to the IRS sent with the first page of your 501(c)3 application.
 - If No, your group is assessed a fee of \$250 per team per season for use of Seymour's parks.

A copy of an insurance certificate, naming the Town of Seymour as an additional insured, must be attached to this application.

I, the undersigned, on behalf of the applicant understand that proper supervision and clean up is the responsibility of the person/organization named above and that all the rules and regulations will be obeyed. If any changes occur, or you do not use the allotted request, the Parks Commissioner must be notified and the Parks Commissioner will be responsible to reallocate.

Furthermore, the applicant agrees to hold the Town of Seymour, its agents, servants, and/or employees, harmless for any and all claims which may arise out of the applicant's use of the premises referred to in this application and to defend and indemnify agents, servants, and/or employees, in any claims which may arise out of the applicant's use of the premises referred to in this application.

Signature

Date

Return completed application to Seymour Parks Commission, Town Hall, 1 First St., Seymour CT 06483