

SEYMOUR BOARD OF EDUCATION
APPLICATION FOR USE OF BUILDINGS, GROUNDS, OR EQUIPMENT

Questions 1 - 9 must be completed and the form must be signed by you. Incomplete forms will be returned.

1 Name of Organization or group requesting use:

Seymour Community Center - Recreation

2 Purpose for which facility is to be used:

Food Express - After school Culinary program

3 Is this activity affiliated with the Seymour Recreation Department? yes no (If yes, approval is required, see #12)

4 Name of specific facility desired: High School Middle School Bungay Chatfield-LoPresti (School)

To confirm availability, this request must go to the Principal of the school you wish to use

Gym Pool* Auditorium Classroom Field Other (explain)

5 Approximate number of people expected to attend: 15

Attendance of 75 and over require notification of the police and fire departments. You will be required to submit proof that they have been contacted.

6 Will admission be charged? yes no

NOTE: If admission is charged, organization must be registered with the State Tax Department.

7 Date of Activity: From: 1/24-2/28 Days of Week: Wednesday
To: 2/28 Hours: From: 3:40pm To: 4:40pm

8 Is prior preparation needed? No Yes (explain)

9 Name of person in charge of this activity: John Fracker

Name of Organization or Group: Seymour Community Center - Recreation

Address: 20 Pine Street

Seymour, CT 06483

Phone: 203-888-0406 xt. 2

email: jfracker@seymourct.org

10 Building Principal's approval: _____ (Signature/Date)

11 Principal's notes: _____

12 Seymour Recreation Dept Approval: John Fracker (Signature/Date)

AGREEMENT

We the undersigned, agree to pay the designated rental fee plus custodial, police and fire personnel costs for use of the school facilities and to provide liability insurance as prescribed in the policies of the Board of Education. We have received a copy of the Board's policies and agree to abide by all the rules and regulations outlined.

Signature is Required Below

Mary McNelis

Signature of Authorized Representative
Seymour Community Services

Organization's Name

12/7/2023

Date

* If use of the pool is requested, you are required to submit documentation that a certified lifeguard will be on duty at all times. A copy of the lifeguard certification must be included

Central Office Use Only:

Approved Denied

Superintendent of Schools, Seymour Public Schools

Date